



Application for Employment

Date of application

Title of Position

About You

Name: _____

Past Names Used:

Name: _____

Name: _____

Current Contact information:

Address: _____ Home phone: _____

City: _____ Work phone: _____

State: _____ Zip code: _____ Cell phone: _____

Email address: _____

How may we contact you during the day? (circle one)

home phone work phone cell phone

Please circle yes or no for the following questions:

Are you over 18 years old? yes no

Have you applied for a position at SPNHF before? yes no If yes, when?

Have you been employed by SPNHF before? yes no If yes, when?

Are you legally able to work in the United States? yes no

Are any members of your family current Forest Society staff? yes no

If yes, Name of staff member: _____

Relationship: _____

Have you ever been convicted of any crime(s) that was not annulled in a court (other than a minor traffic violation)? yes no

If yes list citations, dates, courts and places where the offense(s) occurred.

How you found us

Please check the source of your referral to us.

- | | |
|--|-------------------------------|
| <input type="checkbox"/> Print advertisement | Name of publication: _____ |
| <input type="checkbox"/> Current employee | Employee name: _____ |
| <input type="checkbox"/> Employment agency | Agency name: _____ |
| <input type="checkbox"/> Internet | Name of website or URL: _____ |
| <input type="checkbox"/> Other | please describe: _____ |

Your References

Please list at least three professional references with whom you have worked directly in the last five (5) years (if you have not already done so). These individuals must have direct, substantial knowledge of your work habits and performance. At least one reference must be someone who has supervised you directly. If you are applying for a position as a supervisor at least one reference must be someone you have supervised. If this is your first job, please list three personal references who are not family members.

<u>Name</u>	<u>Phone</u>	<u>relationship to you</u>
1. _____		
2. _____		
3. _____		

Application Agreement

I certify that the information I have provided on this application is true and complete. Any misrepresentation or omission of fact in my application, resume, or any other materials or during any interviews may be grounds for not hiring me or for immediate termination of employment, at any time in the future, if I am hired. I authorize verification of all the information I have provided in this application.

Signature:

Date:

All qualified applicants receive consideration for employment without regard to race, color, religion, national origin, sex, sexual orientation, age, marital status, physical or mental disabilities or veteran status.

Reviewed by HR (date and initials): _____